

Department of Education

AUDIT COMMITTEE CHAIRPERSON

Suitably qualified persons who wish to take role in the development and improve good governance within the Department are hereby invited to apply for the above challenging position.

Minimum requirements: • An NQF level 8 qualification in any of the following fields: Accounting, Auditing, Risk Management, Information and Communication Technology • Five (5) years' experience as a member of an Audit Committee in the Public Sector • Additional five (5) years' experience as an Audit Committee Chairperson • In depth knowledge of the PFMA and its regulations as well as other governing prescripts applicable to the Department • Membership of a Public Sector Audit Committee will be an added advantage • A valid and unendorsed code 8 driver's license.

Required attributes and skills: • Integrity, reliability, good communication, interpersonal skills and leadership skills • Exhibit an independence of mind in deliberations, be proactive in advising the AO • Professional approach to duties, including commitment of time and effort • Ability to encourage openness and transparency • Ability to work constructively with Management • **Prospective candidate should possess the following:** • Broad business, corporate governance and/or financial management experience • Public sector experience • An understanding of the business in which the organisation operates • Familiarity with risk management practices • An understanding of internal controls • An understanding of major accounting practices and public sector reporting formats • Familiarity with legislative requirements • Understanding of the roles of internal and external audit • Good understanding of the control framework.

Duties: • Chair audit committee meetings • Advise the Accounting Officer and Management on audit-related and governance matters • Independent advisor on matters relating to, inter alia, internal audit, external audit, accounting policies, financial and non-financial information • Effective governance and compliance with applicable legislation and prescripts • Oversee and provide advice on the organisation's risk management • Evaluate the adequacy of the organisation's control environment • Attend meetings as often as required but at least five (5) times in a year and be flexible with time • Perform duties in accordance with the AC Charter.

The term of office will be for a period of three (3) years subject to renewal at the discretion of the Department. Audit Committee Chairperson will be remunerated for attendance and preparation of the meetings in accordance with the National Treasury rates and in consideration of the SAICA rates. Members employed in the Public Sector will only be reimbursed for travelling and accommodation expenses and not for attendance. All other refundable expenses will be based on Departmental policies.

NB: Applications must be submitted on a duly New signed Z83 form obtainable from any Public Service Department and must be accompanied by updated and comprehensive CV. Only shortlisted candidates will be requested to submit certified documents.

All applications must be sent to:- Department of Education, Internal audit Services, Private Bag x 2044 MMABATHO, 2735, for attention: Mrs MJ Phuti, CIA or hand delivered to Garona Building, Ground Floor, East Wing, Internal Audit Services Directorate.

Enquiries: Mrs MJ Phuti, CIA: Tel. (018) 388 2103

Closing date: 19 July 2024

Late and faxed applications will not be considered. If you have not heard from the Department within one month after the closing date consider your application as unsuccessful.



education

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North West Provincial Government
REPUBLIC OF SOUTH AFRICA