



Department of Education

North West Province
REPUBLIC OF SOUTH AFRICA

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OFFICE OF THE SUPERINTENDENT-GENERAL

Reference : Filling of Posts: Human Resource Management
Enquiries : Ms A Kaotsane
Telephone : 018 388 3589

DATE : 09 September 2022

TO : Executive Managers
District Directors
Sub District Managers
Principals/Head of Learning Institutions
CS Educators
Employee Organizations

DEPARTMENTAL CIRCULAR 25 OF 2022: ADDENDUM FOR DEPARTMENTAL CIRCULARS NO. 17 AND 19 OF 2022: EDUCATION SPECIALIST POSTS

1. Kindly find attached hereto a copy of advertisement of posts within the Department.
2. The Department is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through filling of these posts. Candidates whose transfer/promotion/ appointment promote representivity will receive preference. An indication in this regard will facilitate the processing of applications
3. Directions to applicants:
 - a) Application form EDNW 2 (dated and signed) must be duly completed for each post.
 - b) The application form must be accompanied by comprehensive recent Curriculum Vitae, certified copy of Matric/Senior/Grade12 Certificate, certified copies of qualifications, identity copy document a driver's license and SACE certificate.
 - c) The reference must be quoted in the application form.
 - d) Candidates who require additional information must direct their enquiries to the relevant person as indicated in the advertisement.
 - e) **Applications which are sent to the wrong address or reach their destinations after the closing date will not be considered.**
 - f) Previous employment will be verified. All appointments are subject to a positive Qualification verification as well as security clearance and vetting.
 - g) The Department reserves the right not to make appointments and/or withdraw an advertised post due to operational requirements, e.g. the re- alignment of structure.
 - h) Correspondence will be limited to shortlisted candidates only.



- i) The recruitment and selection process will be conducted as directed by the Personnel Administrative Measures (PAM) as well as issued departmental Circulars.
- j) The minimum of three candidates and maximum of five candidates will be shortlisted for the post to enable reasonable competition.

4. The contents of this Circular must be brought to the attention of all CS Educators.


5. Envelopes containing application forms must be clearly marked "Application for an advertised post "and forwarded to the address and attention of the person listed below:

District	Responsible Person	Postal Address	Physical Address	Telephone number
1. CORPORATE	Ms A Kaotsane	P/Bag X2044 Mmabatho 2735	Mmabatho Old Hostels Dr. Albert Luthuli Drive Mmabatho	0183883589
2. BOJANALA	Ms Modutwane	P/Bag X82110 Rustenburg 0300	No. 102 Corner Oliver Tambo Drive & Klopper Street Rustenburg0300	0145978650/2/3/4
3. DR KENNETH KAUNDA	Ms Nomandla	P/Bag X1256 Potchefstroom 2526	8 Greyling Street Potchefstroom 2520	018 299 8243
4. DR. RS MOMPATI	Ms Gabonnwe	P/Bag X21 Vryburg 8600	Mini Garona Building Second floor Block D Cor. North & Molopo Street Vryburg 8600	0539280241/ 0539280242
5. NGAKA MODIRI MOLEMA	Ms Mothusi	P/Bag X10 Mmabatho 2735	10 Nelsen Mandela Drive Mafikeng	018 388 3108

Attached kindly find following Post Profiles:

- Senior Education Specialist (SES)
- Deputy Chief Education Specialist (DCES)
- Chief Education Specialists (CES)

CLOSING DATE: 30 September 2022


MRS SM SEMASWE
HEAD OF THE DEPARTMENT

09/09/2022
DATE



ADDENDUM – CORPORATE CENTRE

CHIEF EDUCATION SPECIALIST - QUALITY PROMOTION(WSE)

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : QUALITY PROMOTION AND STANDARDS
POST DESIGNATION : CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL12/PL6
SALARY CODE : 33
SALARY NOTCH : R922 635 (ALL-INCLUSIVE PACKAGE)
POST NO. : CESQLTP/COR/030

REQUIREMENTS: National Senior Certificate plus a recognised three or four-year qualification, which includes Professional Teacher Education. Registration with SACE as Professional Educator. PLUS, a valid Code B drivers licence.

EXPERIENCE AND KNOWLEDGE: Nine years' experience in spheres of education management, including but not limited to:

- Public learning institution policy
- Early childhood development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions. Excellent understanding of Systemic Evaluation processes and methodology. Excellent understanding of the objectives of the National Project on Systemic Evaluation, Section 48 of the Assessment Policy for GET (DoE,1998)

SKILLS AND COMPETENCIES: Proven computer literacy, including MSWord, MS Excel and MS Power point. Excellent evaluation, report writing and feedback skills. Very good team leadership, collaboration and problem-solving skills.

DUTIES: Manage and facilitate the provision of whole school and systemic evaluation system. Manage the setting and maintenance of standards for teaching, learning and school functionality refinement. Manage the evaluation and reporting of performance of schools. Sub Directorate Administration and Management.

DEPUTY CHIEF EDUCATION SPECIALIST (QUALITY PROMOTION)

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : QUALITY PROMOTIONS AND STANDARDS
POST DESTINATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429
POST NO. : DCESQLTP/COR/031

EXPERIENCE AND KNOWLEDGE: National Senior Certificate Plus Eight years' experience in spheres of education management, including but not limited to:

- Public learning institution policy
- Early childhood development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions. Excellent understanding of Systemic Evaluation processes and methodology. Excellent understanding of the objectives of the National Project on Systemic Evaluation, Section 48 of the Assessment Policy for GET (DoE,1998)

SKILLS AND COMPETENCIES: Proven computer literacy, including MSWord, MS Excel and MS Power point. Excellent evaluation, report writing and feedback skills. Very good team leadership, collaboration and problem-solving skills.

DUTIES: Coordinate and facilitate the provision of whole school and systemic evaluation system. Coordinate the setting and maintenance of standards for teaching, learning and school functionality refinement. Coordinate the evaluation and reporting of performance of schools. Sub Directorate Administration and Management.

DEPUTY CHIEF EDUCATION SPECIALIST (GOVERNANCE)

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE SUPPORT SERVICES
POST DESTINATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429
POST NO. : DCESGOV/COR/032

REQUIREMENTS: National Senior Certificate plus a Recognized three or four-year qualification which includes Professional Teacher Education. Registration with SACE as Professional Educator. PLUS, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Eight years' experience in spheres of education management. Excellent understanding of the National policies and regulations pertaining to institutional governance (e.g. National Public School Policy Guide, 2005). Excellent understanding of the governance management and leadership practices.

SKILLS AND COMPETENCIES: Very good co-ordination and organizational skills, Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS -Word, MS-Excel and MS - Power point. Proven and excellent evaluation, report writing, feedback and presentation skills. Very good collaboration and problem-solving skills.

DUTIES: Coordinate and facilitate capacity building programmes in governance and conduct workshops for the Representative Council of Learners, Teacher Liaison Officers, and School Governing Bodies in public schools. Coordinate and facilitate correct interpretation and effective implementation of appropriate policies and frameworks through monitoring including providing on - site support to School Governing Bodies and Representative Council of Learners in public schools. Coordinate and facilitate effective implementation of policy framework on hostel management. Coordinate and facilitate the administration of learner admission processes. Coordinate and facilitate stakeholders' participation. Perform all activities pertaining to the achievement of targets of the directorate and sub - directorate.

DEPUTY CHIEF EDUCATION SPECIALIST (MANAGEMENT)

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : INSTITUTIONAL GOVERNANCE SUPPORT SERVICES
POST DESTINATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429
POST NO. : DCESMAN/COR/033

REQUIREMENTS: National Senior Certificate plus a recognised three or four-year qualification, which includes professional teacher education. The educator must be registered with SACE plus a Valid Code B Drivers licence.

EXPERIENCE AND KNOWLEDGE: Eight years' experience in spheres of education management. Excellent understanding of the National policies and regulations pertaining to SMTs and institutional governance (e.g. National Public School Policy Guide, 2005). Excellent understanding of the management leadership and governance practices.

SKILLS COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS -Word, MS-Excel and MS – Power point. Proven and excellent evaluation, report writing, feedback and presentation skills. Very good collaboration and problem-solving skills

DUTIES: Coordinate and facilitate capacity building programmes in management and conduct workshops for the School Management Teams in public schools. Coordinate and facilitate correct interpretation and effective implementation of appropriate policies and frameworks through monitoring including providing on – site support to School Management Teams in public schools. Coordinate and facilitate effective implementation of policy framework on hostel management. Coordinate and facilitate the administration of learner admission processes. Coordinate and facilitate stakeholders' participation. Perform all activities pertaining to the achievement of targets of the directorate and sub – directorate

DEPUTY CHIEF EDUCATION SPECIALIST: HOME EDUCATION

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : ORDINARY PUBLIC LEARNING INSTITUTIONS, INCLUDING
INDEPENDENT SCHOOLS, HOME EDUCATION AND FARM SCHOOLS
POST DESIGNATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R511 752.00
POST NO. : DCESHOMEDU/COR/034

REQUIREMENTS: National Senior Certificate plus a Recognized Three or Four-year qualification which includes Professional Teacher Education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Eight years' experience in spheres of education management, including, but not limited to:

- Public learning institution policy
- Early childhood development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS -Word, MS-Excel and MS - Power point. Proven and excellent evaluation, report writing, feedback and presentation skills. Very good collaboration and problem-solving skills.

DUTIES: Ensure the implementation of operational policies for Public Ordinary, Independent Schools and Home Education. Maintain sound practices in the registration, de-registration and closure of independent schools. Evaluate applications/ requests for the provision of home education. Monitor the application norms and standards of as specified in the SASA. Subordinate Supervision and Management

DEPUTY CHIEF EDUCATION SPECIALIST
(NATIONAL SCHOOL NUTRITION PROGRAMME) X2

DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
SUB- DIRECTORATE : NATIONAL SCHOOL NUTRITION PROGRAMME
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429
POST NO. : DCESNSNP/COR/035

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification(REQV13) which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience and/or between five and ten years related experience with 5 years at supervisory level in NSNP, will be an added advantage administrative environment. the educational field, including, but not limited to:

- Understanding of legislative prescripts governing the public service as well as administrative processes and strategies.
- Procurement system knowledge
- Proven knowledge of MS Word, Excel and power -point
- Proven management skills and track record in the preparation, implementation and management of strategic, operational and financial plans and projects.
- Foundation knowledge of nutritional meal provision standards, aims and objectives for both learners and communities.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Establish and maintain an effective National School Nutrition Programme .Facilitate the implementation of NSNP, Liaise with relevant role players to establish and maintain data base and information , systems of learner benefiting from the programme, Submit quarterly and annual management reports, Monitor and evaluate the programme and identify intervention strategies, Facilitate and coordinate mobilization of community involvement as well as establish financial provisioning systems, Promote Nutrition education on school communities through training of food handlers and school administrative supports to districts ,Conduct training of NSNP officials where necessary and provide administrative and management support to the programme.

DEPUTY CHIEF EDUCATION SPECIALIST: INCLUSIVE EDUCATION X2

DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
SUB-DIRECTORATE : INCLUSIVE EDUCATION
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429.00
POST NO. : DCESINCEDU/COR/036

REQUIREMENTS: National Senior Certificate plus of an appropriate three-year Bachelor's degree or equivalent qualification, which includes professional teaching qualification with at least 8 years' relevant experience in education and in the coordination of support provision to learners with disabilities. Additional qualification in Inclusive Education will be an added advantage. Registration with South African Council of Education (SACE).

SKILLS AND KNOWLEDGE: A qualification or experience in project and financial management will be an added advantage. The successful candidate will be expected to have extensive knowledge of and insight into education legislation and policies. Ability to work in a team and interact with other provincial departments and other relevant stakeholders will be added advantages. The job involves travelling and therefore a valid driver's licence is a requirement. The applicant must have advanced computer skills.

DUTIES: Comment on and implement policy, manage and expand inclusive education support services. Be an active member of the Provincial Based Support Team (PBST), provide support to District Based Support Team (DBST). Monitor and support implementation of development programmes. Ensure support and facilitate Inclusive Education developmental programmes at Districts. The incumbent will be expected to coordinate support, advocate and empower districts and schools with disabilities to enhance their social functioning and problem-solving capacity. Ability to compile complex reports.

SENIOR EDUCATION SPECIALIST: FARM AND RURAL EDUCATION

DIRECTORATE : INSTITUTIONAL DEVELOPMENT SERVICES
SUB DIRECTORATE : ORDINARY PUBLIC LEARNING INSTITUTIONS, INCLUDING
INDEPENDENT SCHOOLS, HOME EDUCATION AND FARM SCHOOLS
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R429 473.00
POST NO. : SESFREDU/COR/037

REQUIREMENTS: National Senior Certificate plus a recognised three or four-year qualification, which includes professional teacher Education. Registration with SACE as Professional Educator plus A Valid Code B drivers licence.

EXPERIENCE AND KNOWLEDGE: Five years' experience in spheres of education management, including, but not limited to, public learning institution policy. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Implement operational policies for Farm Schools. Administer sound practices in the registration, deregistration and closure of farm schools. Maintain the application of Norms and Standards. Administer agreements/contracts between the Department and private property owners.

SENIOR EDUCATION SPECIALIST (NATIONAL SCHOOL NUTRITION PROGRAMME)

DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
SUB- DIRECTORATE : NATIONAL SCHOOL NUTRITION PROGRAMME
RANK : SENIOR EDUCATION SPECIALIST: NSNP
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R429 473.00
POST NO. : SESNSNP/COR/038

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS,** A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- Knowledge of feeding scheme aims and objective for both learners and communities.
- Procurement system knowledge
- Proven knowledge of MS Word, Excel and power -point
- Basic database operational knowledge
- Foundation knowledge of nutritional meal provision standards

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Manage statistics of learners benefiting from the programme. feeding scheme data, conduct, conduct trainings, establish and maintain an effective school nutrition programme, monitor school feeding, identify problematic areas and come up with interventions strategies, perform any administrative duties in line with the post, coordinate the activities of best practice awards, provide district and sub-district support, submit monthly and annual reports to different stakeholders and promote inter collaboration with different stakeholders.

SENIOR EDUCATION SPECIALIST (LEARNER TRANSPORT COORDINATOR)

DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
SUB- DIRECTORATE : LEARNER TRANSPORT
RANK : SENIOR EDUCATION SPECIALIST: (LEARNER TRANSPORT)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R429 473.00
POST NO. : SESLTRANS/COR/039

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- Legislative requirements pertaining to the transportation of passengers, roadworthiness of vehicles and government subsidization policies.
- Occupational health and Safety Health Act and Regulations
- Provincial geography and location of schools and communities
- Education system+
- Sound statistical management and report writing skills.
- Computer literacy, including MSWord, MS Excel and MS Power point.

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: To establish and maintain learner transport practices, Monitor, evaluate and analyse effectiveness of policies and submit quarterly management reports, facilitate and coordinate the implementation of learner transport, establish transport routes, ensure establishment and maintenance of learner transport practices, provide support to district coordinators and to liaise with various stakeholders to enhance learner transport

SENIOR EDUCATION SPECIALIST (FET) TECHNICAL MATHEMATICS

DIRECTORATE : ECD, GET & FET SERVICES
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESMATHSTECH/COR/040

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education.
Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MS Word, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST (FET) TECHNICAL SCIENCES

DIRECTORATE : ECD, GET & FET SERVICES
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESTECHSCIENCE/COR/041

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education.
Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MS Word, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

RE-ADVERTISEMET

DEPUTY CHIEF EDUCATION SPECIALIST: 1ST & 2ND ADDITIONAL LANGUAGES

DIRECTORATE : ECD, GET & FET SERVICES
SUB- DIRECTORATE : FOUNDATION PHASE (GRADE R-3)
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429.00
POST NO. : DCESFP/COR/042

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience in spheres of Education Management, including, but not limited to:

- General education and training (Foundation Phase)
- Continuous assessment
- Final assessment
- Curriculum statements
- Public Learning institutional policy

Expect knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Implementation of provincial policies and support of National Curriculum Statements for GET Band (Foundation Phase). Provide Curriculum Continuous Assessment norms and standards for GET Band (Foundation Phase). Monitor and evaluate Curriculum Development practices for the GET Band with reference to Grade R-3 First and Second Additional Languages. Ensure the enhancement and expansion of the capacity of curriculum support teams at district and circuit offices. Provide guidance/advice/assistance to curriculum support teams. Monitor and oversee learner performance

RE-ADVERTISEMET

DEPUTY CHIEF EDUCATION SPECIALIST: CREATIVE ARTS

DIRECTORATE : ECD, GET & FET SERVICES
SUB- DIRECTORATE : INTERMEDIATE AND SENIOR PHASE (GRADE 7-9)
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429.00
POST NO. : DCESCART/COR/043

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience in spheres of Education Management, including, but not limited to:

- General education and training (Intermediate and Senior Phase)
- Continuous assessment
- Final assessment
- Curriculum statements
- Public Learning institutional policy

Expect knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Implementation of provincial policies and support of National Curriculum Statements for GET Band (Intermediate and Senior Phase)). Provide Curriculum Continuous Assessment norms and standards for GET Band (Intermediate and Senior Phase). Monitor and evaluate Curriculum Development practices for the GET Band. Ensure the enhancement and expansion of the capacity of curriculum support teams at district and circuit offices. Provide guidance/advice/assistance to curriculum support teams. Monitor and oversee learner performance

DDENDUM – DR KENNETH KAUNDA SPECIALIST POSTS

DEPUTY CHIEF EDUCATION SPECIALIST (ECD&GET)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : CURRICULUM SUPPORT SERVICES
DIVISION : ECD & GET SCHOOLS
WORKSTATION : EDUCATION DISTRICT OFFICE
POST DESIGNATION : DEPUTY CHIEF EDUCATION SPECIALIST: ECD & GET – MAQUASSI HILLS
SALARY/POST LEVEL : SL 10/PL5
SALARY CODE : 286
SALARY NOTCH : R511 752
POST NO. : DCESECDGET/DKK/030

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator is preferred. PLUS, A valid Code B drivers' licence

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience in educational field, including, but not limited to,

- General education and training
- Early Childhood Development
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Ensure the enhancement and expansion of the capacity of institution based educators in relation to the Band. Ensure that educators are effective facilitators and mediators of learning. Coordinate -curricular activities across the Sub District. Oversee and ensure the implementation of the Assessment, Certification and Accreditation System. Facilitate and coordinate provision of Curriculum delivery and programmes including ELSEN. Provide and coordinate the provision of all curriculum support activities pertaining to LAIP & NSLA.

DEPUTY CHIEF EDUCATION SPECIALIST (FET)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET SCHOOLS
WORKSTATION : MAQUASSI HILLS
POST DESIGNATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 10/PL5
SALARY CODE : 286
SALARY NOTCH : R511 752
POST NO. : DCESFET/DKK/031

REQUIREMENTS: National Senior Certificate plus a recognized three-year qualification (REQV 13) and must include appropriate training as an educator in FET Band (Secondary level). The educator must be registered with SACE. Valid driver's licence (code 8)

EXPERIENCE AND KNOWLEDGE: Eight (8) years actual teaching and appropriate experience in all spheres of education system within the FET Band. In -depth knowledge of Acts, regulations, prescripts and relevant policies in the education field.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS -Word, MS-Excel and MS - Power point.

DUTIES: Ensure the enhancement and expansion of the capacity of institution based educators in relation to the Band. Ensure that educators are effective facilitators and mediators of learning. Coordinate -curricular activities across the Sub District. Oversee and ensure the implementation of the Assessment, Certification and Accreditation System. Facilitate and coordinate provision of Curriculum delivery and programmes including ELSEN. Provide and coordinate the provision of all curriculum support activities pertaining to LAIP & NSLA.

DEPUTY CHIEF EDUCATION SPECIALIST (FET)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET SCHOOLS
WORKSTATION : JB MARKS
POST DESIGNATION : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 10/PL5
SALARY CODE : 286
SALARY NOTCH : R511 752
POST NO. : DCESFET/JBM/032

REQUIREMENTS: National Senior Certificate plus a recognized three-year qualification (REQV 13) and must include appropriate training as an educator in FET Band (Secondary level). The educator must be registered with SACE. Valid driver's licence (code 8)

EXPERIENCE AND KNOWLEDGE: Eight (8) years actual teaching and appropriate experience in all spheres of education system within the FET Band. In -depth knowledge of Acts, regulations, prescripts and relevant policies in the education field.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS -Word, MS-Excel and MS - Power point.

DUTIES: Ensure the enhancement and expansion of the capacity of institution based educators in relation to the Band. Ensure that educators are effective facilitators and mediators of learning. Coordinate -curricular activities across the Sub District. Oversee and ensure the implementation of the Assessment, Certification and Accreditation System. Facilitate and coordinate provision of Curriculum delivery and programmes including ELSEN. Provide and coordinate the provision of all curriculum support activities pertaining to LAIP & NSLA.

SENIOR EDUCATION SPECIALIST (INCLUSIVE EDUCATION CO-ORDINATOR)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : INCLUSIVE EDUCATION SERVICES
DIVISION : SPECIAL INSTITUTIONAL SUPPORT (LSEN) SERVICES
WORKSTATION : MAQUASSI HILLS
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLSEN/MAQ/033

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions. Knowledge of the national policy on Inclusive Education (White Paper 6), the South African Schools' Act and Curriculum and Assessment Policy Statements (CAPS)

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. Good verbal and written communication skills. Facilitation and training skills.

DUTIES: Facilitate, monitor and support the implementation of remedial/learning support programmes for individual learners and schools. Co-ordinate strategies to implement national/provincial policy on Inclusive Education at all schools. Guide and assist schools in the screening, identification, assessment and support of all learners experiencing barriers to learning. Develop and work closely with School Based Support Teams (SBST's) at schools. Serve on the District Based Support Team (DBST).

SENIOR EDUCATION SPECIALIST (EDSC THLATLELELO)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : EDSC
WORKSTATION : THLATLELELO CENTRE
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESEDSC/DKK/034

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education
Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Coordinate and facilitate activities at EDSC Centre. Administer resource material. Provide ICT and reprographic services to institutions. Promote awareness campaigns

SENIOR EDUCATION SPECIALIST (HIV & AIDS CLUSTER CARE COORDINATOR) X2

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : LIFE SKILLS HIV AND AIDS PROGRAMME
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SESHIVAIDS/DKK/035

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Experience in implementation of Life Skills HIV and AIDS Programme including all key priority areas of Care and Support for Teaching and Learning. The incumbent must be able to develop education material and also have experience and understanding of children's sector which will be an added advantage (training, Acts and Social development). The incumbent is also expected to travel extensively.

SKILLS: Knowledge of programme design and revision. Effective communication (written and verbal). Report writing skills. Facilitation and presentation. Planning and organising. Effective professional interaction with stake holders. Time and project management. Ability to work irregularly under pressure with extended hours. Have team building skills and ability to work independently. Computer literacy. Good interpersonal relations.

DUTIES: Ensure implementation of and compliance of legislation and policies. Management and facilitation of the Life Skills HIV and AIDS Programme including key priority areas of Care and Support for Teaching and Learning programmes. Develop and monitor implementation plans. Prepare and present monthly, quarterly and annual reports with evidence. Support districts with regard to Care and Support for Teaching and Learning programmes implementation. Manage database of vulnerable learners. Network for service required for vulnerable learners. Develop, strengthen and sustain partnership with relevant stakeholders. Conduct situational analysis to inform programme implementation. Provide mentoring and supervision to Learner Support Agents. Identify performance requirements and improve work team performance. Lead team to solve workplace problems and conflict. Plan & Organize work to achieve objectives that meet service standards

SENIOR EDUCATION SPECIALIST LITERACY (FOUNDATION PHASE GRADE R- 3- 4)

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : ECD & GET SCHOOLS
WORKSTATION : MAQUASSI HILLS
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESECDGET/MAQ/036

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B driver's licence

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to, the spheres of multimedia. Working knowledge of the legislative and regulatory environment informing education. Knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Planning and organizing, analytical skills

DUTIES: Monitor and support the implementation of curriculum in the relevant subject. Guide and support educators in effectively delivering the curriculum in the classroom. Support educators in strengthening their content knowledge. Moderate school based assessment. Keep, analyse, interpret examination results and draw up intervention strategies. Build CAPs knowledge and understanding among educators. Keep files/records regularly updated with recent and relevant subject policy documents.

SENIOR EDUCATION SPECIALIST (SES): LEARNER SUPPORT SERVICES

DISTRICT : DR KENNETH KAUNDA
SUB-DIRECTORATE : INCLUSIVE EDUCATION SERVICES
DIVISION : SPECIAL INSTITUTIONAL SUPPORT
WORKSTATION : JB MARKS
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLSEN/JBM/037

REQUIREMENTS: National Senior Certificate plus a recognised 3 or 4-year qualification which includes a professional teacher qualification. They should be registered with the South African Council of Educators (SACE) as professional educator and have 5 years' experience in the educational field. Additional qualification in Inclusive Education will be an added advantage. The job involves extensive travelling and therefore a valid driver's licence is a requirement.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions. Knowledge of the national policy on Inclusive Education (White Paper 6), the South African Schools' Act and Curriculum and Assessment Policy Statements (CAPS). The incumbent must be able to promote inclusive education which includes promoting access to quality public funded education for learners with disability. They should have experience in working as part of a team and collaborating with stakeholders. They should be able to take initiatives, work under pressure and problem-solve if and when necessary. Experience in co-ordinating education and other support for learners with disabilities will be an added advantage. The incumbent will function as part of the District-based Support Team. Knowledge of and experience in Inclusive Education Services and its different sub-divisions will be a strong recommendation.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. Good verbal and written communication skills. Facilitation and training skills.

Duties: Provide Inclusive Education and learner support services to learning institutions, vulnerable and at risk learners. Implement national and provincial policy on Inclusive Education (White Paper 6) at area office and school level, in collaboration with Inclusive Education Services on district level and reporting to the co-ordinator of Inclusive Education Services of the applicable district. Serve on the District Based Support Team. Develop and work closely with School Based Support Teams (SBST's) at schools. Guide and support schools in the screening, identification, assessment and support of all learners experiencing barriers to learning, in the General Education and Training (GET) and the Further Education and Training (FET) bands.

SENIOR EDUCATION SPECIALIST: MECHANICAL TECHNOLOGY: GRADES (10 TO 12)

DISTRICT : Dr KENNETH KAUNDA
SUB-DIRECTORATE : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET- SCHOOLS
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST: MECHANICAL TECHNOLOGY:
GRADES (10 TO 12)
SALARY/POST LEVEL: SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473. 00
POST No. : SESMECHTECH/KK/038

REQUIREMENTS: A recognised three-year teacher's qualification (REQV 13) and must be registered with SACE. Valid driver's license (Code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-excel and MS-Power point.

DUTIES: Ensure the implementation and maintenance of the National Curriculum & Assessment Policies pertaining to the subject in the phase(s) for the subject at institution/school level. Participate in curriculum & assessment policy development processes at Provincial / National level. Manage and coordinate the subject related activities at District / Sub District / Circuit levels. Provide curriculum and assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of educators at District / Sub District / Circuit levels. Provide guidance / advice / assistance pertaining to the subject to School Management Teams/ teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies and plans, implement Learner Attainment and Improvement Strategies and report.

ADDENDUM – BOJANALA DISTRICT

DEPUTY CHIEF EDUCATION SPECIALIST (SCHOOL ENRICHMENT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : DISTRICT LEARNER SUPPORT
DIVISION : SCHOOL ENRICHMENT
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429
POST No. : DCESSCHENR/BOJ/040

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' license

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience in spheres of education management, including but not limited to the spheres of sports and recreation. Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Coordinate and facilitate the provision of Youth Sport, Recreation and Safety programs. Coordinate and facilitate the provision of Arts, Culture and Values. Ensure the implantation of norms and standards regulating In-School Music, Eisteddfod and Arts programmes. Ensure stakeholders collaboration. Subordinate supervision and management.

DEPUTY CHIEF EDUCATION SPECIALIST (IDS)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL DEVELOPMENT AND SUPPORT
WORKSTATION : KGETLENG LOCAL MUNICIPALITY OFFICE
RANK : DEPUTY CHIEF EDUCATION SPECIALIST
SALARY/POST LEVEL : SL10/PL5
SALARY CODE : 286
SALARY NOTCH : R519 429.00
POST No. : DCESIDS/KGET/041

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education
Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' license

EXPERIENCE AND KNOWLEDGE: Eight (8) years' experience in spheres of education management, including, but not limited to,

- General education and training
- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Facilitate the development of Management and Governance Development Plan. Facilitate the registration and deregistration of schools. Facilitate the implementation of SMT Training. Facilitate the implementation of SGB Training. Facilitate the implementation of RCL & TLC Training. Subordinate Supervision and Management.

SENIOR EDUCATION SPECIALIST (IN- SCHOOL SPORT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT SUPPORT
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (IN- SCHOOL SPORT)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESSCHSPORT/MAD/042

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional. PLUS, A valid Code B driver's licence

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to, the spheres of sports and recreation. Working knowledge of the legislative and regulatory environment informing education. Thorough Knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Implement Sport and Recreation development programmes. Implement norms and standards regulating Sport and Recreation development programmes. Liaise with relevant stakeholders

SENIOR EDUCATION SPECIALIST (IN- SCHOOL SPORT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT SUPPORT
WORKSTATION : KGETLENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (IN- SCHOOL SPORT)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESSCHSPORT/KGET/043

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional. PLUS, A valid Code B driver's licence

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to, the spheres of sports and recreation. Working knowledge of the legislative and regulatory environment informing education. Thorough Knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Implement Sport and Recreation development programmes. Implement norms and standards regulating Sport and Recreation development programmes. Liaise with relevant stakeholders

SENIOR EDUCATION SPECIALIST (IN- SCHOOL SPORT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT SUPPORT
WORKSTATION : MOSES KOTANE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESSCHSPORT/MK/044

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional. PLUS, A valid Code B driver's licence

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to, the spheres of sports and recreation. Working knowledge of the legislative and regulatory environment informing education. Thorough Knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Implement Sport and Recreation development programmes. Implement norms and standards regulating Sport and Recreation development programmes. Liaise with relevant stakeholders

SENIOR EDUCATION SPECIALIST (IQMS/PMDS) X2

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT MANAGERMENT
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESIQMS/MAD/045

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Plan PMDS and IQMS visits for training and monitoring. Provide PMDS and IQMS Support. Monitor the Implementation of PMDS and IQMS. Capture Data and Compile Reports.

SENIOR EDUCATION SPECIALIST (IQMS/PMDS)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT MANAGERMENT
WORKSTATION : KGETLENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESQMS/KGET/046

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Plan PMDS and IQMS visits for training and monitoring. Provide PMDS and IQMS Support. Monitor the Implementation of PMDS and IQMS. Capture Data and Compile Reports.

SENIOR EDUCATION SPECIALIST (IQMS/PMDS)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT MANAGERMENT
WORKSTATION : RUSTENBURG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESIQMS/RUS/047

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Plan PMDS and IQMS visits for training and monitoring. Provide PMDS and IQMS Support. Monitor the Implementation of PMDS and IQMS. Capture Data and Compile Reports.

SENIOR EDUCATION SPECIALIST: NEC/FET

DISTRICT : BOJANALA
SUB DIRECTORATE_ : CURRICULUM SUPPORT AND DELIVERY
DIVISION : EXAMINATIONS AND ASSESSMENT ADMINISTRATION
SUB-DIVISION : POLICY DEVELOPMENT, MONITORING AND MODERATION OF
SCHOOL BASED ASSESSMENT (SBA)
WORKSTATION : EDUCATION DISTRICT OFFICE
POST DESIGNATION : SES (NEC/FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO : SESNECFET/BOJ/048

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification, which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field. Working knowledge of the legislative and regulatory environment informing General Education and Training Certificates. Working knowledge of systems relating to FETC results processing. Working knowledge of IT systems related to FETC.

SKILLS AND COMPETENCIES: Project management skills. Proven computer literacy, including MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Distribute NEC CASS, Oral and Practical mark sheets. Implement NEC CASS Moderation Plan. Maintain Computerised Examination System NEC. Monitor examination and marking systems and processes [NEC]

SENIOR EDUCATION SPECIALIST (HIV & AIDS CLUSTER CARE COORDINATOR) X2

DISTRICT : BOJANALA
SUB-DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
DIVISION : LIFE SKILLS HIV AND AIDS PROGRAMME
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SESHIV-AIDS/BOJ/049

REQUIREMENTS: National Senior Certificate plus plus a Recognised Three (3) or four (4) year professional teacher's qualification with five (5) years' experience in actual teaching, registered with the South African Council of Educators (SACE) as professional educator and have in-depth knowledge and understanding of education legislation and policies. Experience in implementation of Life Skills HIV and AIDS Programme including all key priority areas of Care and Support for Teaching and Learning. The incumbent must be able to develop education material and also have experience and understanding of children's sector which will be an added advantage (training, Acts and Social development). The incumbent is also expected to travel extensively. Applicant should have a valid driver's license with an ability to travel extensively.

SKILLS: Knowledge of programme design and revision. Effective communication (written and verbal). Report writing skills. Facilitation and presentation. Planning and organising. Effective professional interaction with stake holders. Time and project management. Ability to work irregularly under pressure with extended hours. Have team building skills and ability to work independently. Computer literacy. Good interpersonal relations.

DUTIES: Ensure implementation of and compliance of legislation and policies. Management and facilitation of the Life Skills HIV and AIDS Programme including key priority areas of Care and Support for Teaching and Learning programmes. Develop and monitor implementation plans. Prepare and present monthly, quarterly and annual reports with evidence. Support districts with regard to Care and Support for Teaching and Learning programmes implementation. Manage database of vulnerable learners. Network for service required for vulnerable learners. Develop, strengthen and sustain partnership with relevant stakeholders. Conduct situational analysis to inform programme implementation. Provide mentoring and supervision to Learner Support Agents. Identify performance requirements and improve work team performance. Lead team to solve workplace problems and conflict. Plan & Organize work to achieve objectives that meet service standards

SENIOR EDUCATION SPECIALIST (FET) GEOGRAPHY

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : MORETELE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESGEO/MOR/050

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST (FET) ENGLISH FAL

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : MORETELE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESENGFAL/MOR/051

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST (FET) MATHEMATICS

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : MORETELE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESMATHS/MOR/052

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST (FET) LIFE ORIENTATION

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : MORETELE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLO/MOR/053

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: AFRIKAANS (FET)

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESAFRI/MAD/054

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST (GOVERNANCE)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : INSTITUTIONAL DEVELOPMENT AND SUPPORT
WORKSTATION : KGETLENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (GOVERNANCE)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESGOV/KGET/055

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional Educator. PLUS, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to,

- General education and training
- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Develop Governance Development Plan. Plan. Coordinate the implementation of RCL & TLC Training.

SENIOR EDUCATION SPECIALIST (MANAGEMENT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : INSTITUTIONAL DEVELOPMENT AND SUPPORT
WORKSTATION : MOSES KOTANE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (GOVERNANCE)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESMAN/MK/056

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional Educator. PLUS, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to,

- General education and training
- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education

Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Develop Governance Development Plan. Plan. Coordinate the implementation of RCL & TLC Training.

SENIOR EDUCATION SPECIALIST (MANAGEMENT)

DISTRICT : BOJANALA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : INSTITUTIONAL DEVELOPMENT AND SUPPORT
WORKSTATION : KGETLENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESMAN/KGET/057

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as a Professional Educator. PLUS, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in spheres of education management, including, but not limited to,

- General education and training
- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Develop Governance Development Plan. Plan. Coordinate the implementation of RCL & TLC Training.

SENIOR EDUCATION SPECIALIST SOCIAL SCIENCES (INTERMEDIATE AND SENIOR PHASE (GR 4 TO 9))

DISTRICT : BOJANALA PLATINUM
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : GET CURRICULUM
WORKSTATION : MOSES KOTANE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R415 245
POST NO. : SESSS/MK/058

REQUIREMENTS: A recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in **INTERMEDIATE AND SENIOR PHASE (GR 4 TO 9)** field. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /Sub District/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/Sub District/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances & draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report.

SENIOR EDUCATION SPECIALIST TECHNOLOGY (INTERMEDIATE AND SENIOR PHASE (GR 4 TO 9))

DISTRICT : BOJANALA PLATINUM
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : GET CURRICULUM
WORKSTATION : RUSTENBURG SUB-DISTRICT
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R415 245
POST NO. : SESTECH/RUS/059

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in **INTERMEDIATE AND SENIOR PHASE (GR 4 TO 9)** field. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /Sub District/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/Sub District/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances & draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report.

SENIOR EDUCATION SPECIALIST: MATHEMATICAL LITERACY: (GRADES 10 T 12)

DISTRICT : BOJANALA PLATINUM
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET CURRICULUM
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST:
SALARY CODE : 244
SALARY NOTCH : R415 245
POST NO. : SESMATHSLIT/MAD/060

REQUIREMENTS: A recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject(s) in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /Sub District/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/Sub District/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyze and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST: GEOGRAPHY: (GRADES 10 T 12)

DISTRICT : BOJANALA PLATINUM
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET CURRICULUM
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST:
SALARY CODE : 244
SALARY NOTCH : R415 245
POST NO. : SESAGRIC/MAD/061

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject(s) in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /Sub District/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/Sub District/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyze and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST: TOURISM (GRADES 10 TO 12)

DISTRICT : BOJANALA PLATINUM
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET CURRICULUM
WORKSTATION : MADIBENG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST:
SALARY CODE : 244
SALARY NOTCH : R415 245
POST NO. : SESTOUR/MAD/062

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject(s) in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /Sub District/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/Sub District/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyze and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST CIVIL TECHNOLOGY: GRADES (10 TO 12)

DISTRICT : BOJANALA
SUB-DISTRICT : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET- SCHOOLS
WORKSTATION : KGETLENG
RANK : SENIOR EDUCATION SPECIALIST: CIVIL TECHNOLOGY:
GRADES (10 TO 12)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473. 00
POST No. : SESCIVITECH/KGET/063

REQUIREMENTS: National Senior Certificate plus a recognised three-year teacher's qualification (REQV 13) and must be registered with SACE. Valid driver's license (Code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-excel and MS-Power point.

DUTIES: Ensure the implementation and maintenance of the National Curriculum & Assessment Policies pertaining to the subject in the phase(s) for the subject at institution/school level. Participate in curriculum & assessment policy development processes at Provincial / National level. Manage and coordinate the subject related activities at District / Sub District / Circuit levels. Provide curriculum and assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of educators at District / Sub District / Circuit levels. Provide guidance / advice / assistance pertaining to the subject to School Management Teams/ teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies and plans, implement Learner Attainment and Improvement Strategies and report.

SENIOR EDUCATION SPECIALIST LIFE SCIENCE: GRADES (10 TO 12)

DISTRICT : BOJANALA
SUB-DISTRICT : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET- SCHOOLS
WORKSTATION : KGETLENG
RANK : SENIOR EDUCATION SPECIALIST: LIFE SCIENCE:
GRADES (10 TO 12)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473. 00
POST No. : SESLSCIENCE/KGET/064

REQUIREMENTS: A recognised three-year teacher's qualification (REQV 13) and must be registered with SACE. Valid driver's license (Code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-excel and MS-Power point.

DUTIES: Ensure the implementation and maintenance of the National Curriculum & Assessment Policies pertaining to the subject in the phase(s) for the subject at institution/school level. Participate in curriculum & assessment policy development processes at Provincial / National level. Manage and coordinate the subject related activities at District / Sub District / Circuit levels. Provide curriculum and assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of educators at District / Sub District / Circuit levels. Provide guidance / advice / assistance pertaining to the subject to School Management Teams/ teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies and plans, implement Learner Attainment and Improvement Strategies and report.

SENIOR EDUCATION SPECIALIST (FET) ENGINEERING GRAPHICS & DESIGN

DISTRICT : BOJANALA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION & TRAINING SCHOOLS
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST (FET)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESEGD/BOJ/065

REQUIREMENTS: A Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator PLUS A Valid Code B driver's license

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MS Word, MS Excel, MS PowerPoint and CAD. Proven report writing and presentation skills. Proven project management skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/ Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

ADDENDUM: DR RSM SPECIALIST POSTS

DEPUTY CHIEF EDUCATION SPECIALIST – CURRICULUM COORDINATOR (GET BAND)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET SCHOOLS
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : DEPUTY CHIEF EDUCATION SPECIALIST: GET
SALARY/POST LEVEL : SL 10/PL5
SALARY CODE : 286
SALARY NOTCH : R511 752
POST NO. : DCESGETCOR/NALEDI/018

REQUIREMENTS: National Senior Certificate plus a recognized three-year qualification (REQV 13) and must include appropriate training as an educator in GET Band (Secondary level). The educator must be registered with SACE. Valid driver's licence (code 8)

EXPERIENCE AND KNOWLEDGE: Eight (8) years actual teaching and appropriate experience in all spheres of education system within the GET Band. In –depth knowledge of Acts, regulations, prescripts and relevant policies in the education field.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS –Word, MS-Excel and MS – Power point.

DUTIES: Ensure the enhancement and expansion of the capacity of institution based educators in relation to the Band. Ensure that educators are effective facilitators and mediators of learning. Coordinate -curricular activities across the WORKSTATION. Oversee and ensure the implementation of the Assessment, Certification and Accreditation System. Facilitate and coordinate provision of Curriculum delivery and programmes including ELSEN. Provide and coordinate the provision of all curriculum support activities pertaining to LAIP & NSLA.

SENIOR EDUCATION SPECIALIST: SETSWANA HOME LANGUAGE (FOUNDATION PHASE: GRADE R - 3)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET SCHOOLS
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESSL/NALEDI/019

REQUIREMENTS: A Recognised 3 or 4 years' qualification which includes professional teacher education;

Registration with SACE as Professional Educator. PLUS, A valid Code B driver's licence

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to, the spheres of multimedia. Working knowledge of the legislative and regulatory environment informing education. Knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Planning and organizing, analytical skills

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards

SENIOR EDUCATION SPECIALIST: SETSWANA HOME LANGUAGE (INTERSEN: GRADE 4- 9)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET SCHOOLS
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESSLH/GREATERT/020

REQUIREMENTS: National Senior Certificate plus A Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- General education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards

SENIOR EDUCATION SPECIALIST: SETSWANA HOME LANGUAGE (INTERSEN GRADE 4- 9)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESSHL/NALEDI/021

REQUIREMENTS: National Senior Certificate plus A Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- General education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards

SENIOR EDUCATION SPECIALIST: ENGLISH & AFRIKAANS (INTERSEN GRADE 4- 9)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESENGAFRI/GREATERT/022

REQUIREMENTS: A Recognised 3 or 4 years' qualification which includes professional teacher education Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- General education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education

Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards

SENIOR EDUCATION SPECIALIST: MATHEMATICS (INTERSEN GRADE 4- 9)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : CURRICULUM SUPPORT SERVICES
DIVISION : ECD AND GET
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESMATHS/NALEDI/O23

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education
Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in the educational field, including, but not limited to:

- General education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards

SENIOR EDUCATION SPECIALIST: IQMS COORDINATOR (REIVILO CIRCUIT)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT MANAGEMENT
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESIQMS/GREATERT/024

REQUIREMENTS: National Senior Certificate plus a Recognized 3 or 4 years' qualification which includes professional teacher education. Registration with **SACE** as Professional Educator. **PLUS**, A valid Code B driver's license.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Plan PMDS and IQMS visits for training and monitoring. Provide PMDS and IQMS Support. Monitor the Implementation of PMDS and IQMS. Capture Data and Compile Reports.

SENIOR EDUCATION SPECIALIST: PHYSICAL SCIENCES (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET
WORKSTATION : KAGISANO-MOLOPO LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESPHYSICS/KM/025

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: MATHS LITERACY (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIISION : FET
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESMATHSLIT/NALEDI/026

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP). Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: AFRIKAANS SAL (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET
WORKSTATION : KAGISANO-MOLOPO LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESAFRISAL/KM/027

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education
Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: ELECTRICAL TECHNOLOGY (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET
WORKSTATION : NALEDI LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESELECTTECH/NALEDI/028

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education

Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: AFRIKAANS (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESAFRI/GREATERT/029

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education
Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: HISTORY (FET, GRADE 10-12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INSTITUTIONAL CURRICULUM SUPPORT SERVICES
DIVISION : FET
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
POST DESIGNATION : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL 9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST NO. : SESHISTORY/GREATERT/030

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education
Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: SPECIAL NEEDS (LSEN)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : INCLUSIVE EDUCATION
DIVISION : SPECIAL INSTITUTIONAL SUPPORT (LSEN) SERVICES
WORKSTATION : GREATER TAUNG LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (INCLUSIVE EDUCATION SUPPORT
CO-ORDINATORS)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESELSEN/GREATERT/031

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education

Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Knowledge of the national policy on Inclusive Education (White Paper 6), the South African Schools' Act and Curriculum and Assessment Policy Statements (CAPS). Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. Good verbal and written communication skills. Facilitation and training skills.

DUTIES: Facilitate, monitor and support the implementation of remedial/learning support programmes for individual learners and schools. Co-ordinate strategies to implement national/provincial policy on Inclusive Education at all schools. Guide and assist schools in the screening, identification, assessment and support of all learners experiencing barriers to learning. Develop and work closely with School Based Support Teams (SBST's) at schools. Serve on the District Based Support Team (DBST).

SENIOR EDUCATION SPECIALIST (SCHOOL ENRICHMENT)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : IN- SCHOOL MUSIC, EISTERDFORD & ARTS
WORKSTATION : KAGISANO MOLOPO LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST (SCHOOL ENRICHMENT)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE :244
SALARY NOTCH : R421 473
POST No. : SESSCHENRICH/KM/032

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education; Registration with **SACE** as Professional Educator is preferred. **PLUS**, A valid Code B drivers' licence

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of education management, including, but not limited to, the spheres of music, eisteddfod and arts. Working knowledge of the legislative and regulatory environment informing education. Knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Implement In-School Music, Eisteddfod and Arts programmes. Implement norms and standards regulating In-School Music, Eisteddfod and Arts programmes. Liaise with relevant stakeholders

SENIOR EDUCATION SPECIALIST (HIV & AIDS CLUSTER CARE COORDINATOR) X2

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
DIVISION : LIFE SKILLS HIV AND AIDS PROGRAMME
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SES/HIV-AIDS/RSM/033

REQUIREMENTS: National Senior Certificate plus a Recognised Three (3) or four (4) year professional teacher's qualification with eight (8) years' experience in actual teaching, registered with the South African Council of Educators (SACE) as professional educator and have in-depth knowledge and understanding of education legislation and policies. Experience in implementation of Life Skills HIV and AIDS Programme including all key priority areas of Care and Support for Teaching and Learning. The incumbent must be able to develop education material and also have experience and understanding of children's sector which will be an added advantage (training, Acts and Social development). The incumbent is also expected to travel extensively. Applicant should have a valid driver's license with an ability to travel extensively.

SKILLS: Knowledge of programme design and revision. Effective communication (written and verbal). Report writing skills. Facilitation and presentation. Planning and organising. Effective professional interaction with stake holders. Time and project management. Ability to work irregularly under pressure with extended hours. Have team building skills and ability to work independently. Computer literacy. Good interpersonal relations.

DUTIES: Ensure implementation of and compliance of legislation and policies. Management and facilitation of the Life Skills HIV and AIDS Programme including key priority areas of Care and Support for Teaching and Learning programmes. Develop and monitor implementation plans. Prepare and present monthly, quarterly and annual reports with evidence. Support districts with regard to Care and Support for Teaching and Learning programmes implementation. Manage database of vulnerable learners. Network for service required for vulnerable learners. Develop, strengthen and sustain partnership with relevant stakeholders. Conduct situational analysis to inform programme implementation. Provide mentoring and supervision to Learner Support Agents. Identify performance requirements and improve work team performance. Lead team to solve workplace problems and conflict. Plan & Organize work to achieve objectives that meet service standards

SENIOR EDUCATION SPECIALIST MECHANICAL TECHNOLOGY: GRADES (10 TO 12)

DISTRICT : DR RUTH SEGOMOTSI MOMPATI
SUB-DIRECTORATE : CURRICULUM SUPPORT & DELIVERY
DIVISION : FET- SCHOOLS
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST: MECHANICAL TECHNOLOGY:
GRADES (10 TO 12)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473. 00
POST No. : SESMECHTECH/RSM/034

REQUIREMENTS: National Senior Certificate plus a recognised three-year teacher's qualification (REQV 13) and must be registered with SACE. Valid driver's license (Code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in FET Phase. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-excel and MS-Power point.

DUTIES: Ensure the implementation and maintenance of the National Curriculum & Assessment Policies pertaining to the subject in the phase(s) for the subject at institution/school level. Participate in curriculum & assessment policy development processes at Provincial / National level. Manage and coordinate the subject related activities at District / Sub District / Circuit levels. Provide curriculum and assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of educators at District / Sub District / Circuit levels. Provide guidance / advice / assistance pertaining to the subject to School Management Teams/ teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances, draft intervention strategies and plans, implement Learner Attainment and Improvement Strategies and report.

ADDENDUM – NGAKA MODIRI MOLEMA EDUCATION SPECIALIST POSTS

SENIOR EDUCATION SPECIALIST: EDSC MADIBOGO

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : INSTITUTIONAL MANAGEMENT GOVERNANCE AND SUPPORT
DIVISION : CIRCUIT MANAGEMENT/EDUCATION DEVELOPMENT AND SUPPORT
CENTRE(MADIBOGO)
WORKSTATION : RATLOU LOCAL MUNICIPALIT OFFICE, MADIBOGO EDSC
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESEDC/RATLOU/038

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B driver's licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to, educational development and support. Expert knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Project management skills.

DUTIES: Coordinate and facilitate activities at EDSC Centre. Administer resource material. Provide ICT and reprographic services to institutions. Provide ICT and reprographic services to institutions. Subordinate Supervision and Management.

SENIOR EDUCATION SPECIALIST (THERAPEUTIC SERVICES) X 2

DISTRICT : NGAKA MODIRI MOLEMA
SUB DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : INCLUSIVE EDUCATION SERVICES
SUB- DIVISION : SPECIAL INSTITUTIONAL SUPPORT (THERAPEUTIC SERVICES)
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESTHERAPY/NMM/039

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. **Registration with Health Professional Council of South Africa(HPCSA) PLUS, A valid Code B drivers' licence.**

EXPERIENCE AND KNOWLEDGE:5 years' experience in the educational field including, but not limited to, therapeutic services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. **Good verbal and written communication skills. Facilitation and training skills.**

DUTIES: Provide speech, language and occupational therapeutic services. Provide Therapeutic Services. Conduct Therapeutic Service referrals. Evaluate effectiveness of services provided. **Guide and assist schools in the district in the screening, identification, assessment and support of barriers to learning. Facilitate, monitor and support the implementation of prevention and intervention support programmes and strategies. Arrange and conduct in-service training. Support schools as a member of the District Based Support Team (DBST).**

SENIOR EDUCATION SPECIALIST (SOCIAL SERVICES)

DISTRICT : NGAKA MODIRI MOLEMA
SUB DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : INCLUSIVE EDUCATION SERVICES
SUB- DIVISION : SOCIAL SERVICES
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESSS/NMM/040

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. **Registration with the South African Council for Social Services Professions (SACSSP) as a social worker PLUS, A valid Code B drivers' licence**

EXPERIENCE AND KNOWLEDGE:5 years' experience in the educational field including, but not limited to, social services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Assist children and youth at risk and in conflict with the law and in need of care. Provide Social Services. Conduct Social Service referrals. Evaluate effectiveness of services provided. Implement career guidance services

SENIOR EDUCATION SPECIALIST (PSYCHOLOGICAL SERVICES)

DISTRICT : NGAKA MODIRI MOLEMA
SUB DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : INCLUSIVE EDUCATION SERVICES
SUB- DIVISION : PSYCHOLOGICAL SERVICES
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESPYSCH/NMM/041

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education; Registration with SACE as Professional Educator. **Registration with Health Professional Council of South Africa(HPCSA).** PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE:5 years' experience in the educational field, including, but not limited to, the spheres of Psychology. Working knowledge of the legislative and regulatory environment informing education. Knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills.

DUTIES: Perform an early identification and assessment services. Provide Psychological Services. Conduct Psychological Service referrals. Evaluate effectiveness of services provided. Implement remedial services to combat substance abuse.

SENIOR EDUCATION SPECIALIST(LSEN)

DISTRICT : NGAKA MODIRI MOLEMA
SUB DIRECTORATE : DISTRICT LEARNER SUPPORT SERVICES
DIVISION : INCLUSIVE EDUCATION SERVICES
SUB- DIVISION : SPECIAL INSTITUTIONAL SUPPORT (LSEN) SERVICES
WORKSTATION : TSWAING LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLSEN/TSWAI/042

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence

EXPERIENCE AND KNOWLEDGE:5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Knowledge of the national policy on Inclusive Education (White Paper 6), the South African Schools' Act and Curriculum and Assessment Policy Statements (CAPS). Working knowledge of systems relating to public learning institutions.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. Good verbal and written communication skills. Facilitation and training skills.

SENIOR EDUCATION SPECIALIST: LIFE ORIENTATION (FET. GRADE 10-12)

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FURTHER EDUCATION AND TRAINING SCHOOLS
WORKSTATION : TSWAING LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLO/TSWAI/043

REQUIREMENTS: National Senior Certificate plus a Recognised 3 or 4 years' qualification which includes professional teacher education. Registration with SACE as Professional Educator. PLUS, A valid Code B drivers' licence.

EXPERIENCE AND KNOWLEDGE: Five (5) years' experience in the educational field, including, but not limited to:

- Further education and training
- Continuous assessment
- Final assessment
- Curriculum development
- Inclusive education

Working knowledge of the legislative and regulatory environment informing education. Working knowledge of systems relating to public learning institutions

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills.

DUTIES: Support and guide the institution based educators on the implementation of Curriculum/Curriculum Support. Monitor institution based educators. Implement the Learner Attainment Improvement Program (LAIP. Implement Continuous Assessment norms and standards.

SENIOR EDUCATION SPECIALIST: ENGLISH FAL (GR 10 TO 12)

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FET CURRICULUM
WORKSTATION : TSWAING LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST: ENGLISH FAL (GR 10 TO 12)
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SESEFAL/TSWAI/044

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in **FET PHASE(GR 10 TO 12)**. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /WORKSTATION/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/WORKSTATION/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances & draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST: LIFE SCIENCES: FET (GR 10 TO 12)

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FET CURRICULUM
WORKSTATION : TSWAING LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SESLSCIENCE/ TSWAI/045

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in **FET PHASE(GR 10 TO 12)**. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /WORKSTATION/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/WORKSTATION/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances & draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST: LIFE SCIENCES: FET (GR 10 TO 12)

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : CURRICULUM SUPPORT AND DELIVERY
DIVISION : FET CURRICULUM
WORKSTATION : RAMOTSHERE LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SESLSCIENCE/RAMO/046

REQUIREMENTS: National Senior Certificate plus a recognized three-year teacher's qualification (REQV 13); and must be registered with SACE. Valid driver's license (code 8)

EXPERIENCE AND KNOWLEDGE: Five (5) years actual teaching and appropriate experience in **FET PHASE(GR 10 TO 12)**. In-depth knowledge of the Acts, regulations, prescripts and relevant policies in education.

SKILLS AND COMPETENCIES: Advanced communication, Facilitation management, developing others, managing interpersonal Conflict and Resolving Problems, Planning and Organizing, Customer Focus and Responsiveness, Project Management, Proven computer literacy, including advanced MS-Word, MS-Excel and MS –Power point.

DUTIES: Ensure the implementation and maintenance of the national curriculum & assessment policies pertaining to the subject in the phase(s) for the subject at institution /school level. Participate in curriculum & Assessment policy development processes at Provincial /National level. Manage and coordinate the subject related activities at District /WORKSTATION/Circuit level. Provide Curriculum & assessment support to institution-based educators. Ensure the enhancement and expansion of the capacity of Educators at District/WORKSTATION/ Circuit levels. Provide guidance/advice/assistance pertaining to the subjects to School Management teams/teachers. Analyse and interpret learner performance data. Monitor and oversee learner performances & draft intervention strategies & plans. Implement Learner Attainment & Improvement Strategies and report

SENIOR EDUCATION SPECIALIST (HIV & AIDS CLUSTER CARE COORDINATOR) X2

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : LEARNER SOCIAL SUPPORT SERVICES
DIVISION : LIFE SKILLS HIV AND AIDS PROGRAMME
WORKSTATION : EDUCATION DISTRICT OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY/POST LEVEL : SL9/PL3
SALARY CODE : 244
SALARY NOTCH : R421 473.00
POST NO. : SES/HIV-AIDS/NMM/047

REQUIREMENTS: National Senior Certificate plus a Recognised Three (3) or four (4) year professional teacher's qualification with eight (8) years' experience in actual teaching, registered with the South African Council of Educators (SACE) as professional educator and have in-depth knowledge and understanding of education legislation and policies. Experience in implementation of Life Skills HIV and AIDS Programme including all key priority areas of Care and Support for Teaching and Learning. The incumbent must be able to develop education material and also have experience and understanding of children's sector which will be an added advantage (training, Arts and Social development). The incumbent is also expected to travel extensively. Applicant should have a valid driver's license with an ability to travel extensively.

SKILLS: Knowledge of programme design and revision. Effective communication (written and verbal). Report writing skills. Facilitation and presentation. Planning and organising. Effective professional interaction with stake holders. Time and project management. Ability to work irregularly under pressure with extended hours. Have team building skills and ability to work independently. Computer literacy. Good interpersonal relations.

DUTIES: Ensure implementation of and compliance of legislation and policies. Management and facilitation of the Life Skills HIV and AIDS Programme including key priority areas of Care and Support for Teaching and Learning programmes. Develop and monitor implementation plans. Prepare and present monthly, quarterly and annual reports with evidence. Support districts with regard to Care and Support for Teaching and Learning programmes implementation. Manage database of vulnerable learners. Network for service required for vulnerable learners. Develop, strengthen and sustain partnership with relevant stakeholders. Conduct situational analysis to inform programme implementation. Provide mentoring and supervision to Learner Support Agents. Identify performance requirements and improve work team performance. Lead team to solve workplace problems and conflict. Plan & Organize work to achieve objectives that meet service standards

SENIOR EDUCATION SPECIALIST (SES): LEARNER SUPPORT SERVICES

DISTRICT : NGAKA MODIRI MOLEMA
SUB-DIRECTORATE : INCLUSIVE EDUCATION SERVICES
DIVISION : SPECIAL INSTITUTIONAL SUPPORT
WORKSTATION : RAMOTSHERE MOILOA LOCAL MUNICIPALITY OFFICE
RANK : SENIOR EDUCATION SPECIALIST
SALARY CODE : 244
SALARY NOTCH : R421 473
POST No. : SESLSS/KGET/048

REQUIREMENTS: National Senior Certificate plus a recognised 3 or 4-year qualification which includes a professional teacher qualification. They should be registered with the South African Council of Educators (SACE) as professional educator and have 5 years' experience in the educational field. Additional qualification in Inclusive Education will be an added advantage. The job involves extensive travelling and therefore a valid driver's licence is a requirement.

EXPERIENCE AND KNOWLEDGE: 5 years' experience in spheres of inclusive education including, but not limited to, remedial services. Knowledge of the legislative and regulatory environment informing inclusive education. Working knowledge of systems relating to public learning institutions. Knowledge of the national policy on Inclusive Education (White Paper 6), the South African Schools' Act and Curriculum and Assessment Policy Statements (CAPS). The incumbent must be able to promote inclusive education which includes promoting access to quality public funded education for learners with disability. They should have experience in working as part of a team and collaborating with stakeholders. They should be able to take initiatives, work under pressure and problem-solve if and when necessary. Experience in co-ordinating education and other support for learners with disabilities will be an added advantage. The incumbent will function as part of the District-based Support Team. Knowledge of and experience in Inclusive Education Services and its different sub-divisions will be a strong recommendation.

SKILLS AND COMPETENCIES: Proven computer literacy, including advanced MSWord, MS Excel and MS PowerPoint. Proven report writing and presentation skills. Proven project management skills. Good verbal and written communication skills. Facilitation and training skills.

Duties: Provide Inclusive Education and learner support services to learning institutions, vulnerable and at risk learners. Implement national and provincial policy on Inclusive Education (White Paper 6) at area office and school level, in collaboration with Inclusive Education Services on district level and reporting to the co-ordinator of Inclusive Education Services of the applicable district. Serve on the District Based Support Team. Develop and work closely with School Based Support Teams (SBST's) at schools. Guide and support schools in the screening, identification, assessment and support of all learners experiencing barriers to learning, in the General Education and Training (GET) and the Further Education and Training (FET) bands.